**SAMPLE RISK ASSESSMENT** Any areas that score 3 or over indicate an identified hazard

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Score****1-5** |  |  |  |  |  |  |  |  |
|  | **Group** | **Leadership** | Equipment | **Transport** | **First Aid****\*see below** | **Weather** | Venue | **Activity** |
| **1** | Group at appropriate competency at and above level of activity | A high ratio of qualified coaches to playersA high ratio of suitable leaders (CRB) to attendees (esp. children)  | No equipment or protective clothing required | Activity on site or local, no transport requirements for participants | First Aid available. Access to emergency support. Persons qualified at appropriate level (Game Day – Requirements met) | Change in weather will have no adverse effect on the group | Where facilities (indoors and out) are well maintained, exceed requirements and facility staff have briefed management on policies / protocol  | No strenuous activity i.e. club meal |
| **2** | Highly experienced participants undertaking activity at a high level of performance. Participants are aware of risks involved and trained to deal with foreseeable problems |  | Minimal equipment or protective clothing required to undertake activity. Required for comfort or peace of mind. | Use of hired coach or public transport | First Aid not available. Access to emergency support. Persons qualified at appropriate level | Change in weather will have minimal effect on activity |  | Light physical activity with no contact |
| **3** | Group with appropriate competency to attempt level of activity with suitable leadership, but not necessarily practical experience | A ratio of coaches to players which meets recommended levelsA ratio of suitable leaders to attendees (esp. children) | Some equipment or protective clothing required by participants. No training required for use, equipment failure may cause minor injury | Local or regional movement or participants or large/heavy items using self driven vehicles | First Aid available. Access to Emergency support. No, or insufficient persons qualified at appropriate level | Change in weather could cause problems if the group is not adequately prepared with training or equipment | Where facilities meet requirements for practice / game day / activity and staff, policies and procedures are available  | Moderate physicalactivity withmedium bodycontact |
| **4** | Group with some competency in activity. Some awareness of risks involved. |  | Complex, delicate or extensive equipment or protective clothing required for some or all of participants. Training on use of equipment required. Some reliance on equipment where failure may cause some injury. | National movement of participantsUsing self drive vehicles or including overnight stay | First Aid not available. No access to Emergency support. Persons qualified at appropriate level ORFirst Aid not available Access to Emergency support. No, or insufficient persons qualified at appropriate level | Change in weather could rapidly lead to serious problems if the group is not adequately experienced or equipped | Where modifications to facilities / activity have to be made to accommodate the activity. | Moderate physicalactivity withhigh bodycontact |
| **5** | Absolute Novices with no or little experience of the activity at any level | No experienced coaches / teachers No suitably qualified leaders  | Complex, delicate or extensive equipment and/or protective clothing required for all participants. Extensive training on use of equipment required. Direct reliance on equipment, failure is likely to cause serious injury | Transportation of heavy or large items and many people, use of minibuses and trailers or traveling abroad | First Aid not available. Persons not qualified at appropriate level. With or without access to Emergency support | Change in weather could have very serious repercussions for the group | Where facilities (indoors and out) are poorly maintained, compromise requirements and facility management are absent leaving no policies and procedures | Strenuous physicalactivity with highcontact  |

**SAMPLE HAZARD CONTROL ASSESSMENT**

Please complete the following table in respect of each hazard you have encountered.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **HAZARD**  | **RISK IDENTIFIED**  | **WHO AFFECTED**  | **CURRENT HAZARD CONTROL** | **FURTHER ACTION** | **RESPONSIBILITY**  |
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Please refer to:

1. Your club / institution code of conduct
2. Your equipment log
3. Manufacturer guidance on equipment
4. BAFA Rules and Regulations
5. The ‘Clubs’ section on the BAFA website
6. The ‘Welfare’ section on the BAFA website

**\* Types of First Aid**

First Aid – Where a third party is qualified in first aid at an appropriate level, but not a member of an emergency service or your club eg. Instructor

Access to Emergency Support – Where trained professionals would be able to be called to an incident within 45 minutes of and incident eg. Ambulance

Game Day Standard – where the Rules and Regulations of the Governing Body are met.